

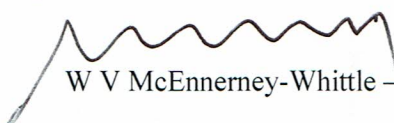
Longton Parish Council

7 Billsborough Meadow
Lea
Preston
PR2 1YY
Tel 01772 733829
E-mail: clerk@longton-pc.gov.uk

7th January 2025

NEXT MEETING

Members of the Council are summoned to the **PARISH COUNCIL MEETING** to be held on Tuesday the 14th January 2025 at **New Longton Village Hall** which will commence at 7.30pm.


W V McEnnerney-Whittle – Clerk and RFO

A G E N D A

1. To receive apologies
2. To consider and approve the Minutes of the Meeting held on the 3rd December 2024 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public participation

Please note that no decisions can be lawfully made on any matter raised during this time.

5. To consider the following planning applications:

None

6. To approve the following payments:

25/11/2024	P HEISE LENGTHSMAN INVOICE 7	36	1113.60
25/11/2024	WHITEHILL DIRECT NEW NOTICE BOARDS	37	1197.60
28/11/2024	P HEISE LENGTHSMAN INVOICE 8	38	1113.60
28/11/2024	JPP MEDIA NEWSLETTER DISTRIBUTION	39	360.00
28/11/2024	NLVH ROOM HIRE	40	80.00
28/11/2024	NEWGATE NURSERIES AUTUMN PLANTING	41	193.20
30/11/2024	BANK CHARGES	42	6.00

7. To appoint Sandra Wiseman as the internal auditor for 2024/25 at a fee of £135.00 and approve the Terms of Reference and Internal Control / Suggested Testing Methodology the relative documents having already been circulated
8. To consider and approve the following documents which have already been circulated
 - The Councils Risk Management Policy Statement 2025
 - The Councils Risk Management Register 2025
 - The Councils Asset Register 2025
 - The Review of the Effectiveness of the Internal Audit and Internal Control 2025

9. To consider in principle a suggestion to replace the Longton and New Longton Information Boards at an estimated cost of approx £4000 plus installation costs.

The latest BKVC report commented that the NL board map 'was useful and clearly shows New Longton's main village features'

There were no comments in the Longton report.

The existing maps are out of date and would require new ones to be produced as part of the cost indicated above.

It is suggested members view the boards prior to the meeting and also consider whether new maps will themselves soon be out of date due to building development.

10. To exclude the Public and Press under the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the matters to be discussed may be considered confidential

11. To consider the following requests from Longton VM Sports and Social Club to assist with funding for their planned improvements programme for the Club in 2025/6.

a) To submit on behalf of the Sports and Social Club their application for funding from the Parish Council LCC Champion Grant Fund a copy of which has already been circulated.

b) To issue an appropriate letter of support for use by the Club including an explanation of land ownership and the annual levy of the land on which the Club is situate which is LVMRG Trust land (the Parish Council being the Trustee)

c) To fund the following specific expenditure.

£2000 LED Floodlight bulbs (quotation enclosed)

£2457 Replacement of 4 Radiators (quotation enclosed)

The above is exclusive of Vat – should the request be agreed then the Parish Council would pay for the works and re-claim the Vat.

12. To note that the next meeting is provisionally scheduled for the 25th February 2025

Longton Parish Council

Minutes of the **PARISH COUNCIL MEETING** held on
Tuesday the 3rd December 2024 at **Longton Library** which commenced at 7.30pm.

Present: Cllrs Alsop, Fox, Sumner, Welch, Gooch, Turner, Garside, Riley and Porter

There were 4 members of the public present which included three members of the Longton Carnival
Committee 2026

71/24 To receive apologies

Cllrs Molder and Mather

72/24 To consider and approve the Minutes of the Meeting held on the 29th October 2024 (enclosed)

It was resolved that the minutes of the meeting held on the 29th October 2024 should be approved and signed by the Chairman as a true and accurate record.

73/24 To receive Declarations of Interest

None

74/24 To adjourn the meeting for a period of public participation

The meeting was adjourned

Representatives of the Longton Carnival Committee made a short presentation concerning their plans for a Carnival and Procession Event which they are hoping to launch in 2026. Members of the Council had previously received a report outlining their objectives. It was mentioned that Longton already had a Fete and that perhaps a liaison with organisers of the Fete might be appropriate so that they could work together. It was suggested that the Parish Council might be able to financially support their endeavors. The Clerk said that a copy of the Council's Donations policy had already been sent out to the Carnival Committee and that any funding request must be made in writing covering all of the points in that policy.

The meeting was reconvened

75/24 To consider the following planning applications:

07/2024/00845/FUL – Proposed single detached dwelling with 4 bedrooms with an outbuilding to replace the existing 1960s 3-bedroom property which will be demolished @ 10 Bank Croft Longton PR4 5AL

It was resolved that no representation should be made

76/24 To approve the following payments:

31/10/2024 BANK CHARGES

35

5.40

It was resolved that the payment listed above should be approved

77/24 To consider the enclosed draft budget for 2025/6 and set the Precept for that year.

It was resolved that the Precept for 2025/6 should be set at £20000.00 being a one-off reduction against last year due to the healthy current position of the Council's reserves.

78/24 To appoint judges for the Christmas Competitions 2024 (Last year Cllr Garside - Shops; Cllr Porter - Longton House; Cllr Welch - New Longton House)

Judging to take place during the weekend 7/8 December 2024 with results advised to the Clerk on the 9th December 2024 so that awards can be distributed before Christmas

It was resolved that the following appointments should be made:

Cllr Sumner – Shops / Cllr Welch - New Longton House / Cllr Porter - Longton House

79/24 To consider options for the erection of the Best Kept Village Plaque 2024.

a) Replace the existing plaque with the new one since the existing is now historic

b) Identify an alternative location leaving the historic plaque where it is

It was resolved that the existing plaque should be replaced with the new one and that the lengthsman should investigate what work was needed to achieve and undertake this.

80/24 To note that the next meeting is provisionally scheduled for the 14th January 2025

It was noted that the next meeting is scheduled for the 14th January 2025

Estimate

MARK · R · BRIDGE
PLUMBING & HEATING ENGINEERS

Date 04/01/2025

Mark R Bridge Ltd
47 Station Rd
New Longton
Preston
PR4 4LP
markrbridge@gmail.com

HOWARD PATTERSON
RE
LONGTON BOWLING CLUB

DESCRIPTION	AMOUNT
Supply + install 4 no radaitors inc valves to include for re chemical dose + balance	£2,456.88
SUB TOTAL	£2,456.88
Vat @ 20%	£491.38
TOTAL	£2,948.26

**WORCESTER**
Bosch Group
Gold Accredited Installer



VAT Registration Number : 291 3425 07

From: Reedy, Kevin [<mailto:Kevin.Reedy@lancashire.gov.uk>]
Sent: 14 August 2024 15:38
To: Howard Patterson <howardfpatterson@aol.com>
Subject: Re: Longton VM Sports & Social Club - Floodlights

Hi Howard,

No this does not include refitting of the original equipment and lamp .

This would be an additional charge of £150+VAT

Regards

Kevin

Sent from [Outlook for Android](#)

From: Howard Patterson <howardfpatterson@aol.com>
Sent: Wednesday, August 14, 2024 10:21:47 AM
To: Reedy, Kevin <Kevin.Reedy@lancashire.gov.uk>; 'Andrew Smith' <andrew.smith8118937@btinternet.com>; davidmoorewfc@gmail.com <davidmoorewfc@gmail.com>
Subject: RE: Longton VM Sports & Social Club - Floodlights

Hi Kevin

Does the £250 include re-fitting the original lamp if we decide not to pursue new LED lights for either one or both greens, or if there is a delay in our decision making?

If we decide to go ahead, on the basis of £250 for one column, I presume the cost for one green(ie 4 lamps) would be £1000 + VAT and for 2 greens at £2000 + VAT?

We'll get back with a date once we've had chance to discuss this (probably at our next bowling match on Thursday evening), but Andy's suggestion of the back green seems a good idea.

Howard

From: Reedy, Kevin [<mailto:Kevin.Reedy@lancashire.gov.uk>]
Sent: 14 August 2024 08:58
To: Andrew Smith <andrew.smith8118937@btinternet.com>
Cc: Howard Patterson <howardfpatterson@aol.com>
Subject: RE: Longton VM Sports & Social Club - Floodlights

Morning Andrew,

We can programme this for what ever day you want.

The cost for the supply and install of the lamp with you dropping and raising the column will be £250.00 + VAT

Regards,

Kevin Reedy
Operations Manager Street Lighting
Highways and Transport
Lancashire County Council
01772531197/07717513837