

Longton Parish Council

7 Bilsborough Meadow

Lea

Preston

PR2 1YY

Tel 01772 733829

E-mail: clerk@longton-pc.gov.uk

16th February 2025

NEXT MEETING

Members of the Council are summoned to the **PARISH COUNCIL MEETING** to be held on
Tuesday the 25th February 2025 at **Longton Library** which will commence at 7.30pm.


W V McEnnerney-Whittle – Clerk and RFO

A G E N D A

1. To receive apologies
2. To consider and approve the Minutes of the Meeting held on the 14th January 2025 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public participation

Please note that no decisions can be lawfully made on any matter raised during this time.

5. To consider the following planning applications:

None

6. To approve the following payments:

02/12/2025	POPPY WREATH		
02/12/2025	LCC ROOM HIRE	43	100.00
10/12/2025	MARMAX BENCH NEW LONGTON	44	60.00
11/12/2025	C & W BERRY LENGTHSMAN MATERIALS	45	541.20
11/12/2025	P HEISE LENGTHSMAN	46	14.02
11/12/2025	FOX TIMBER REPLACE GATE (to be reimbursed by LVMRG Trustee)	47	1113.60
11/12/2025	SLCC 1/3RD SUBSCRIPTION	48	216.48
30/12/2025	W V MCWHITTLE SALARY 3RD QTR	49	120.00
30/12/2025	HMRC 3RD QTR	50	2215.83
31/12/2025	BANK CHARGES	51	1526.44
21/01/2025	P HEISE LENGTHSMAN	52	6.00
31/01/2025	BANK CHARGES	53	556.80
		54	6.00

7. To consider the following report and agree how to proceed.

The Clerk has had a conversation with SRBC who appear agreeable to the Parish Council paying for replacement bus shelters should a decision be made to do so.

We have obtained a list of the shelters in the Parish (enclosed)

The ones they have marked as poor are part of a wider scheme across the Borough for which they are currently looking to obtain a funding allocation. Once this has been achieved, they will themselves undertake replacement.

No action will be taken by SRBC on those they consider satisfactory, despite our own list would suggest that some are in need of replacement (see enclosed)

The arrangements would be (if agreed by Council) for SRBC to follow their own procurement protocols and undertake the purchase and installation of new shelters with the Parish Council simply paying from CIL funds - this is the way that Lea and Cottam and Hutton deal with similar type projects. It is simple and straightforward in that they undertake all the purchases, and we are not involved in the administration. The bus shelters would belong to SRBC therefore we would not have any ongoing maintenance costs.

You may have noticed that the new shelter in New Longton is brushed steel which requires little ongoing maintenance such as repainting as also is the one recently erected in Hutton. SRBC would be looking to replace with this sort of shelter based on the specifications of the existing. A ballpark average figure I have been informed is around £5000, although I know that the one in NL cost with installation just over £6.5K so I am assuming £5K to be shelter cost only.

It has been indicated (as per enclosed schedule) that 4 shelters should be replaced, over and above the two being dealt with by SRBC which they classed as poor. This could involve around 30K, a significant amount despite we have over £100K in CIL monies available.

The Council are asked to agree in principle that we replace one shelter initially so as to ensure that we know exactly what we are getting and can make sure that the arrangements work to our satisfaction. If we are then content, we could move forward with the other three as appropriate.

The enclosed schedule referred to above has ranked the 4 identified for replacement by the Parish Council in order of priority.

8. To consider entry into the 2025 Best Kept Village Competition and nominate such OUTSTANDING Merit entries as appropriate. (last year outstanding nominations were LVMRG Sports and Social Club, Longton Tennis Club, New Longton Cricket Club, The Black Bull Pub Longton and Blundells Hardware Shop Longton)
9. To approve that the Lengthsman's hourly rate be increased by the latest CPI figure to be published on the 19th February 2025.
10. To note that the next meeting is provisionally scheduled for the 1st April 2025

Longton Parish Council

Minutes of the **PARISH COUNCIL MEETING** held on

Tuesday the 14th January 2025 at **New Longton Village Hall** which commenced at 7.30pm.

Present: Cllrs Gooch, Alsop, Fox, Welch, Sumner, Turner, Garside, Riley, Porter and Mather

There was one member of the public present

01/25 To receive apologies

Cllrs Molder and Barnes

02/25 To consider and approve the Minutes of the Meeting held on the 3rd December 2024

It was resolved that the minutes of the meeting held on the 3rd December 2024 should be approved and signed by the Chairman as a true and accurate record.

03/25 To receive Declarations of Interest

None

04/25 To adjourn the meeting for a period of public participation

A concern about speeding traffic on Hugh Barn Lane was raised, suggesting that measures should be taken to reduce speed. The Chairman (LCC Cabinet Member) suggested that there was no justification for any action to be taken.

A complaint was made that recent housing developments did not have appropriate footpaths. The gentleman concerned was advised to contact SRBC planning depot to check the planning permission details as to what was required and ask the enforcement officer to act if the permission was not being followed.

05/25 To consider the following planning applications:

None

06/25 To approve the following payments:

25/11/2024	P HEISE LENGTHSMAN INVOICE 7	36	1113.60
25/11/2024	WHITEHILL DIRECT NEW NOTICE BOARDS	37	1197.60
28/11/2024	P HEISE LENGTHSMAN INVOICE 8	38	1113.60
28/11/2024	JPP MEDIA NEWSLETTER DISTRIBUTION	39	360.00
28/11/2024	NLVH ROOM HIRE	40	80.00
28/11/2024	NEWGATE NURSERIES AUTUMN PLANTING	41	193.20
30/11/2024	BANK CHARGES	42	6.00

It was resolved that the payments referred to above should be approved

07/25 To appoint Sandra Wiseman as the internal auditor for 2024/25 at a fee of £135.00 and approve the Terms of Reference and Internal Control / Suggested Testing Methodology the relative documents having already been circulated

It was resolved that Sandra Wiseman should once again be appointed as the Internal Auditor and that the documentation referred to above should be approved.

08/25 To consider and approve the following documents which have already been circulated

- The Councils Risk Management Policy Statement 2025
- The Councils Risk Management Register 2025
- The Councils Asset Register 2025
- The Review of the Effectiveness of the Internal Audit and Internal Control 2025

It was resolved that the above-mentioned documentation should be approved

09/25 To consider in principle a suggestion to replace the Longton and New Longton Information Boards at an estimated cost of approx £4000 plus installation costs.

The latest BKVC report commented that the NL board map 'was useful and clearly shows New Longton's main village features'

There were no comments in the Longton report.

The existing maps are out of date and would require new ones to be produced as part of the cost indicated above.

It is suggested members view the boards prior to the meeting and also consider whether new maps themselves will soon be out of date due to building development.

It was resolved that whilst agreeing that the existing maps might now be out of date and somewhat difficult to read it was felt that this type of communication was somewhat out of date and served little purpose for what is a non-tourist area since detailed information was readily available online and that rather than replace them the existing information boards should be removed.

10/25 To exclude the Public and Press under the Public Bodies (Admission to Meetings) Act 1960 on the grounds that the matters to be discussed may be considered confidential

It was resolved that members of the public should now be excluded from the meeting for the reason outlined above

11/25 To consider the following requests from Longton VM Sports and Social Club to assist with funding for their planned improvements programme for the Club in 2025/6.

- To submit on behalf of the Sports and Social Club their application for funding from the Parish Council LCC Champion Grant Fund a copy of which has already been circulated.
- To issue an appropriate letter of support for use by the Club including an explanation of land ownership and the annual levy of the land on which the Club is situate which is LVMRG Trust land (the Parish Council being the Trustee)
- To fund the following specific expenditure.

£2000 LED Floodlight bulbs (quotation enclosed)

£2457 Replacement of 4 Radiators (quotation enclosed)

The above is exclusive of Vat – should the request be agreed then the Parish Council would pay for the works and re-claim the Vat.

It was resolved that each of the above items should be dealt with as follows:

- That it was inappropriate to submit the Parish Council LCC Grant Fund application since the Club rules which have to be submitted with it are out of line with the LVMRG Trustee Rules and that the application would therefore be misleading. It was further resolved that the consideration of submission should therefore be deferred until such time as the Club rules had been properly and formally amended.*

- b) *That it was inappropriate to consider the issue any letter of support until the discrepancy between the Club Rules and the LVMRG Trustee Rules had been resolved and made public.*
- c) *That consideration of any funding support should be deferred until such time as further responses have been obtained from the Club concerning the proposed expenditure.*

(1) LED Floodlight Bulbs

What type of bulbs are in use at the present time ?

Are the bulbs simply replacements and what additional energy savings are expected as a result?

An alternative quotation is obtained so that the Council can exhibit 'best value'

(2) Replacement of Radiators

Why do the radiators need replacement and what benefit will be gained in doing so?

An alternative quotation is obtained giving details of the type, specifications and fitting costs so that the Council can exhibit 'best value'

12/25 To note that the next meeting is provisionally scheduled for the 25th February 2025

It was noted that the date of the next meeting is scheduled for the 25th February 2025


SRBC

Location	Asset ID Number	Bus Shelter Condition	OWNER	Parish Council
Longton, o/s Library	93	5 - Excellent	Longton CP	Longton CP
Longton, opp St Andrews	✓ 94	3 - Satisfactory	South Ribble Borough Council	Longton CP
Longton, St Andrews	✓ 37	3 - Satisfactory	South Ribble Borough Council	Longton CP
Longton, East Square	✓ 38	2 - Poor	South Ribble Borough Council	Longton CP
Longton Black Bull PH	✓ 39	3 - Satisfactory	South Ribble Borough Council	Longton CP
Longton, opp Black Bull	✓ 95	2 - Poor	South Ribble Borough Council	Longton CP
New Longton Cricket Club	✓ 46	5 - Excellent	LEC SRBC	Longton CP
Whitestake, near corner shop	✓ 47	3 - Satisfactory	South Ribble Borough Council	Longton CP
Longton, Hall Ln	✓ 40	3 - Satisfactory	South Ribble Borough Council	Longton CP
Longton, Golden Ball PH	✓ 24	3 - Satisfactory	South Ribble Borough Council	Longton CP
Old Pope Lane	✓ 91	3 - Satisfactory	South Ribble Borough Council	Longton CP

LONGTON PARISH COUNCIL

BUS SHELTER DILAPIDATION SURVEY (LONGTON & NEW LONGTON)




25 JANUARY 2025

ITEM & ID	LOCATION	PHOTOGRAPHS	PHOTOGRAPHS	NOTES
1 Asset ID 40	Longton - Hall Lane Preston bound (2,2A)			Paintwork poor Corrosion present No seating (3m wide) PC - Propose replacement PRIORITY ONE SRBC - 3 Satisfactory
2 Asset ID 24	Longton - Golden Ball PH Preston bound (2,2A)			Paintwork poor Corrosion present and roof distorted Independent seating (3m wide) PC - Propose replacement PRIORITY FOUR SRBC - 3 Satisfactory

3	Asset ID 95	Longton - opp Black Bull Preston bound (2,2A)			Paintwork poor Corrosion present & roof distorted No seating (3m wide) SRBC - 2 Poor (Assume replacement by SRBC)
4	Asset ID 94	Longton - opp St. Andrews Preston bound (2,2A,12)			Paintwork poor Corrosion present and roof distorted Independent seating (3m wide) PC - Propose replacement PRIORITY TWO SRBC - 3 Satisfactory
5	Asset ID 93 <i>PAISH ASSET</i>	Longton - outside Library Preston bound (2,2A)		<p>This bus shelter is owned and maintained by Longton Parish Council</p>	Paintwork in good condition Integrated seating PC - Propose no action SRBC - 5 Excellent

6	Asset ID 37	Longton - St. Andrews Southport bound (2,2A,12)			Paintwork fair Minor corrosion present No seating (2.5m wide) PC -Propose no action SRBC – 3 Satisfactory
7	Asset ID 39	Longton - Black Bull PH Southport bound (2,2A)			Paintwork fair Minor corrosion present No seating (3m wide) PC - Propose no action SRBC – 3 Satisfactory

8	Asset ID 38	Longton – East Square Preston bound (12)			Corrosion present Recently repainted by PC No seating (3m wide) PC - Propose no action SRBC – 2 Poor (Assume replacement by SRBC)
---	-------------	---	---	--	--

9	Asset ID 47	New Longton – Whitestake near corner shop Preston bound (12)			<p>Paintwork fair Minor corrosion present Independent seating (3m wide)</p> <p>PC - Propose replacement PRIORITY THREE</p> <p>SRBC – 3 Satisfactory</p>
10	Asset ID 46	New Longton – Cricket Club Preston bound (12)			<p>New shelter recently installed Independent seating</p> <p>PC - Propose no action</p> <p>SRBC – 5 Excellent</p>

11	Asset ID 91	New Longton – Old Pope Lane Preston Bound (12,119)		<p>Paintwork fair Minor corrosion present No seating (2.5m wide)</p> <p>PC - Propose no action</p> <p>SRBC – 3 Satisfactory</p>
----	-------------	---	---	---