

Longton Parish Council

7 Bilsborough Meadow

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Preston

PR2 1YY

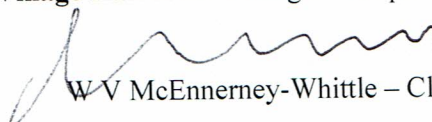
Tel 01772 733829

E-mail: clerk@longton-pc.gov.uk

1st July 2025

NEXT MEETING

Members of the Council are summoned to the **PARISH COUNCIL MEETING** to be held on
Tuesday the 8th July 2025 at **New Longton Village Hall** commencing at 7.30pm.



W V McEnnerney-Whittle – Clerk and RFO

A G E N D A

1. To receive apologies
2. To consider and approve the Minutes of the Meeting held on the 13th May 2025 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public participation

Please note that no decisions can be lawfully made on any matter raised during this time.

5. To consider the following planning applications:

None

6. To approve the following payments:

30/04/2025	BANK CHARGES	1	6.00
12/05/2025	P HEISE LENGTHSMAN	2	1003.52
12/05/2025	VISION ICT HOST EMAIL ACCOUNTS	3	312.00
12/05/2025	NEWGATE NURSERIES SPRING PLANTING	4	89.40
12/05/2025	S WISEMAN INTERNAL AUDITOR FEE	5	135.00
23/05/2025	ZURICK INSURANCE RENEWAL	6	493.95
23/05/2025	TYREE CHECK LTD CONSULTATION FEE LVMRG TREES	7	603.00
23/05/2025	TRUNKS TREE CARE WORK TO TREES LVMRG	8	4020.00
23/05/2025	NEWGATE NURSERIES SPRING PLANTING	9	183.98
29/05/2025	JUST PRINT LTD NEWSLETTER DISTRIBUTION	10	393.96
31/05/2025	BANK CHARGES	11	6.00

7. To appoint two members along with the Clerk to interview applicants for the Lengthsman role and appoint a suitable candidate on the usual service contract up to 31st March 2025
8. To appoint a representative to the Hutton Grammar School Foundation Trust (currently Cllr Gooch)
9. To appoint 2 members to act as the final round judges for this year's Best Kept Garden Competition. (Judging to take place during early August with the presentation to winners etc being done at either our September or October meeting.
10. To consider the attached report and quotation to replace up to 9 concrete end benches in the Parish using CIL funds
11. To note that the next meeting is scheduled for the 8th July 2025

Longton Parish Council

Minutes of the **ANNUAL PARISH COUNCIL MEETING** held on
Tuesday the 13th May 2025 at **Longton Library** which commenced immediately
after the **ANNUAL PARISH MEETING** which started at 7.30pm.

Present: Cllrs Gooch, Alsop, Fox, Welch, Turner, Porter, Sumner, Barnes and Molder

There were three members of the public present

33/25 To elect a Chairman for the following 12 months who will then be required to sign the Acceptance of Office form

Cllr Gooch was elected as Chairman for the following 12 months – he then signed the Acceptance of Office form

34/25 To elect a Vice Chairman for the following 12 months

Cllr Fox was elected as Vice Chairman for the following 12 months.

35/25 To receive apologies

Cllrs Garside, Mather and Riley

36/25 To consider and approve the Minutes of the Meeting held on the 1st April 2025 (enclosed)

It was resolved that the minutes of the meeting held on the 1st April 2025 should be approved and signed by the Chairman as a true and accurate record.

37/25 To receive Declarations of Interest

Cllr Fox declared a personal and prejudicial interest in planning application 07/2025/00162/HOH since she had already predetermined her position by making an objection. She left the room and did not take part in the debate or voting on this item.

38/25 To adjourn the meeting for a period of public participation

The meeting was adjourned

The Chairman of NLVH was present and presented the Parish Council with one red rose, being the annual rent under the terms of their lease of land owned by the Parish Council on which the Village Hall was situated. He later explained that it was the intention to undertake some improvements to the garden areas of the VH, that some funding had been obtained from SRBC and that he would write to the Clerk with full details shortly. He also mentioned that their Committee was short of members, he thanked the Parish Council representative for his assistance over the last few years and the Parish Council for allowing an article to be inserted in their next newsletter due out shortly aimed at recruiting new volunteers.

A resident who has been trying to organise a group to help remove Himalayan Balsam in the area advised that she had received a positive response to the article that was placed in the last Parish Council newsletter – she thanked the Parish Council for allowing her article to be published. She went on to say that she now had 5/6 volunteers and that she had drawn up a risk assessment and documentation for them to sign before

any work was undertaken. It was pointed out that since the Parish Council were not involved in any way with this group, it was unnecessary for the Parish Council to have a copy of such documentation as the group organiser had full responsibility for any actions undertaken. The Clerk confirmed his previous verbal advice that the group should form a properly constituted group, obtain appropriate permissions and consider how to mitigate their risks before any work was undertaken.

The meeting was reconvened

39/25 To consider the following planning applications:

07/2025/00162/HOH – Construction of detached residential outbuilding @ Newlands Marsh Lane Longton PR4 5LA

It was resolved that no representation should be made

40/25 To approve the following payments:

06/03/2025	P HEISE LENGTHSMAN	58	1113.60
06/03/2025	CPRE SUBSCRIPTION	59	60.00
06/03/2025	C W BERRY MATERIALS	60	7.04
14/03/2025	C W BERRY MATERIALS	61	254.62
14/03/2025	G GOOCH CHAIRMANS ALLOWANCE	62	40.00
14/03/2025	ENTRY FEE LBKVC	63	50.00
28/03/2025	HMRC 4TH QTR	64	1374.36
28/03/2025	RICHERSOUNDS ST OSWALDS GRANT CIL	65	1098.00
28/03/2025	TREE CHECK LTD CIL	66	768.00
28/03/2025	W V MCWHITTLE 4TH QTR SALARY	67	1952.57
28/03/2025	CATERBAY ST OSWALDS GRANT CIL	68	1260.00
28/03/2025	P HEISE LENGTHSMAN	69	1113.60
28/03/2025	ASHTON DOMESTICS ST OSWALDS GRANT CIL	70	500.00
31/03/2025	BANK CHARGES	71	6.00

It was resolved that the payments listed above should be approved

41/25 To approve the enclosed Financial Statement as at 31st March 2025

It was resolved that the Financial Statement as at 31st March 2025 should be approved

42/25 To receive and note the enclosed Internal Auditors Report for the year 2024/25

It was resolved that the Internal Auditors Report for the year 2024/5 should be noted

43/25 To approve Section 1 Annual Governance Statement 2024/25 and Section 2 Accounting Statements 2024/25 (enclosed) being part of the Annual Governance and Accountability Return 2024/25 and authorise the Chairman and Clerk/RFO to sign them on behalf of this Council.

It was resolved that Section 1 Annual Governance Statement 2024/25 and Section 2 Accounting Statements 2024/25 being part of the Annual Governance and Accountability Return 2024/25 should be approved and signed by the Chairman and Clerk/RFO on behalf of this Council

44/25 To consider the enclosed quotation which has now been received to replace the bus shelter at Hall Lane Longton as per minute 19/25 at a cost of £8471.00 which also includes the removal of existing. The expenditure, if agreed, will come from CIL funds, the ownership will remain with SRBC going forward and installation management will also be undertaken by SRBC.

It was resolved that this Council should request SRBC to replace the bus shelter referred to above and that the Parish Council would pay for the replacement up to the figures provided in the quotations received as detailed above from CIL funds available. It was confirmed that once this work had been undertaken to the satisfaction of the Parish Council it would then seek further quotations to replace a further three shelters as previously identified and recorded at earlier Council meetings.

46/25 To consider the enclosed documentation in respect of a grant request from Longton VM Sports and Social Club of £8449.62 which will be used for the replacement of radiators and the purchase/installation of new floodlighting units for the bowling greens utilising CIL funds.

Members will recall that a previous request was submitted earlier this year, minute 11/25 and the following resolution was passed.

- a) *That it was inappropriate to submit the Parish Council LCC Grant Fund application since the Club rules which have to be submitted with it are out of line with the LVMRG Trustee Rules and that the application would therefore be misleading. It was further resolved that the consideration of submission should therefore be deferred until such time as the Club rules had been properly and formally amended.*
- b) *That it was inappropriate to consider the issue any letter of support until the discrepancy between the Club Rules and the LVMRG Trustee Rules had been resolved and made public.*
- c) *That consideration of any funding support should be deferred until such time as further responses have been obtained from the Club concerning the proposed expenditure.*

(1) LED Floodlight Bulbs

What type of bulbs are in use at the present time ?

Are the bulbs simply replacements and what additional energy savings are expected as a result?

An alternative quotation is obtained so that the Council can exhibit 'best value'

(2) Replacement of Radiators

Why do the radiators need replacement and what benefit will be gained in doing so?

An alternative quotation is obtained giving details of the type, specifications and fitting costs so that the Council can exhibit 'best value'

The enclosed documentation shows that the Club rules have been amended as required, that alternative quotes have been obtained, and reasons have been given for the need to replace the items suggested.

It was resolved that this Council should contribute to the further enhancement works proposed for the Sports and Social Club by paying for the replacement radiators and LED Floodlight Lighting Units at a cost of £8449.62 which should be taken from the CIL funds available.

47/25 To consider a suggestion that since SRBC have not yet decided whether to replace the information board upon which it was decided to place the 2024 BKVC plaque and it seems unlikely that they will replace like with like, the 2024 plaque should be erected, subject to permission on the wall adjacent to our noticeboard located by the shops on Liverpool Road.




It was resolved that the 2024 plaque should be located as outlined above, permission having already been received from the property owner.




48/25 To note that the next meeting is scheduled for the 8th July 2025




It was noted that the next meeting is scheduled for the 8th July 2025

LONGTON PARISH COUNCIL

CONCRETE ENDED BENCHES

1		<p>Longton – Marsh Lane 300m from Dolphin Inn and 150m from the junction of Marsh Lane and Hall Carr Lane</p> <p>POOR CONDITION</p> <p>NEEDS CREATION OF BASE</p> <p>3-SEATER BENCH</p>
2		<p>Longton – Junction of Marsh Lane and Grange Lane</p> <p>POOR CONDITION</p> <p>HAS EXISTING USABLE BASE</p> <p>3-SEATER BENCH</p>
3		<p>Longton – Marsh Lane, opposite Magnolia House (128)</p> <p>POOR CONDITION</p> <p>HAS EXISTING USABLE BASE</p> <p>3-SEATER</p> <p>THERE 3 BENCHES WITHIN REASONABLE DISTANCE FROM EACH OTHER ON MARSH LANE</p> <p>DO WE NEED ALL THREE</p>

4		<p>Longton – outside Longton Electrical and Orchid Café</p> <p>EXTREMELY BAD CONDITION – LOCAL SHOP KEEPER WOULD PREFER IT REMOVED AS NOT USED DURING DAY</p> <p>3-SEATER</p>
5		<p>Longton – Junction of Liverpool Road and Bentley Park Road (adj. The Grove)</p> <p>POOR CONDITION</p> <p>NEW BASE WILL BE REQUIRED</p> <p>3-SEATER</p>
6		<p>Longton – Longton VM (adj. Tennis courts)</p> <p>OWNERSHIP IS TRUSTEE</p> <p>EXTREMELY POOR CONDITION</p> <p>HAS USABLE BASE</p> <p>3-SEATER</p>

7		<p>New Longton – Junction of Hugh Barn Lane and Moss Lane</p> <p>POOR CONDITION</p> <p>3-SEATER</p> <p>HAS USABLE BASE</p>
8		<p>New Longton – Junction of Sheephill Lane and Long Moss Lane</p> <p>POOR CONDITION</p> <p>3-SEATER</p> <p>HAS USABLE BASE</p>
9		<p>Longton – Junction of Chapel Lane and By-pass (on By-pass)</p> <p>3-SEATER</p> <p>VERY POOR CONDITION</p> <p>NO BASE AND CURRENTLY (OLD PHOTO) OVERGROWN</p>

SUMMARY REPORT AND CONSIDERATIONS:

ALL 9 ARE WELL PAST SELL BY DATE WITH MANY TEMPORARY REPAIRS, PATCH UPS, SLATS DAMAGED NEEDING REPLACEMENT AND GENERALLY GIVING POOR IMPRESSION OF AREA WITH SOME HAVING NO BASE AND OVERGROWN AND PROBABLY LITTLE USED.

WOULD MAKE MASSIVE IMPROVEMENT TO AREA TO REPLACE AND CREATE / PROVIDE NEW BASES WHERE REQUIRED.

CONSIDER WHETHER IN SOME CASES BENCH IS ACTUALLY NEEDED.

Summary:

9 New Benches @ £500 each (Marmax) /£850 each (Glasdon -Ellwood)) £4500 /£7650

Marmax 3-Seater Benches fittings and deliver extra, as per New Longton



Perfect for any type of environment, and suitable for adults and children aged 7 years and over, our Recycled Plastic Traditional Seat can sit up to 3 people at any one time. Made from 100% recycled plastic, the product is maintenance free, does not rot, corrode or splinter and comes with a 25-year construction guarantee. There is no staining or varnishing required, and the product can be left outdoors all year round.



Glasdon Elwood bench fittings and delivery included

The new Elwood Seat from Glasdon UK combines the visual appeal of wood with the durability and lowered maintenance of a polymer.

The seat's Everwood™ Material end sections are available in a choice of three timber-effect finishes - Light Oak, Dark Oak or Black Oak - and the seat can be specified with Brown Enviropol®, Black Enviropol or Timberpol® Material slats, providing nine different colour combinations to choose from.

Unlike a wooden seat, Glasdon environmentally friendly materials will not rot, warp or crack, and they will not need regular surface treatments.

Installation is a logistical problem due to number of installations.

Enclosed quotation has been obtained at £2912.50 plus Vat whereby we order benches direct for delivery to contractor premises and they transport to site after removing existing and providing new bases as per our own audit.

Total project cost to replace all 9 would therefore be between approx £7500 to £10600 dependant on which type bench is purchased which can be funded through CIL monies.



Unit 3 | Evergreen Nurseries | Parker Lane | Preston | PR4 4JX |
01772617811 | enquiries@green-scenery.co.uk | www.green-scenery.co.uk

RECIPIENT:

Longton Parish Council

Various

Quote #2923

Sent on 20/06/2025

Total £3,495.00

Product/Service	Description	Qty.	Total
Bench 1 - Longton Marsh Lane	<ul style="list-style-type: none"> - Remove the existing Bench - Excavate for concrete base - Construct 2500mm x 1000mm x 100mm concrete base with steel reinforcement - Fix new bench to concrete base <p>Quoted cost includes:</p> <ul style="list-style-type: none"> -The removal and disposal of all waste, waste carriers license number CBDU489262 - All materials to construct the concrete base - Labour 	1	£690.00
Bench 2 - Longton Marsh Lane / Grange Lane	<ul style="list-style-type: none"> - Remove the existing Bench - Fix new bench to existing base <p>Quoted cost includes:</p> <ul style="list-style-type: none"> -The removal and disposal of all waste, waste carriers license number CBDU489262 - Labour 	1	£127.00
Bench 3 - Longton Marsh Lane / Magnolia House	<ul style="list-style-type: none"> - Remove the existing Bench - Fix new bench to existing base <p>Quoted cost includes:</p> <ul style="list-style-type: none"> -The removal and disposal of all waste, waste carriers license number CBDU489262 - Labour 	1	£127.00
Bench 4 - Longton Longton Electrical	<ul style="list-style-type: none"> - Remove the existing Bench - Fix new bench to tarmac pavement using brackets and suitable fixings <p>Quoted cost includes:</p> <ul style="list-style-type: none"> -The removal and disposal of all waste, waste carriers license number CBDU489262 - Labour 	1	£207.50



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Product/Service	Description	Qty.	Total
Bench 5 - Longton Liverpool Road / Bentley Park	<ul style="list-style-type: none"> - Remove the existing Bench - Excavate for concrete base - Construct 2500mm x 1000mm x 100mm concrete base with steel reinforcement - Fix new bench to concrete base <p>Quoted cost includes:</p> <ul style="list-style-type: none"> - The removal and disposal of all waste, waste carriers license number CBDU489262 - All materials to construct the concrete base - Labour 	1	£690.00
Bench 6 - Longton Longton VM		1	£127.00
Bench 7 - New Longton Hugh Barn Lane / Moss Lane		1	£127.00
Bench 8 - New Longton Sheephill Lane / Long Moss Lane		1	£127.00
Bench 9 - Longton Chapel Lane / Bypass	<ul style="list-style-type: none"> - Remove the existing Bench - Excavate for concrete base - Construct 2500mm x 1000mm x 100mm concrete base with steel reinforcement - Fix new bench to concrete base <p>Quoted cost includes:</p> <ul style="list-style-type: none"> - The removal and disposal of all waste, waste carriers license number CBDU489262 - All materials to construct the concrete base - Labour 	1	£690.00

Subtotal	£2,912.50
20.0% S (20.0%)	£582.50
Total	£3,495.00

We are proud to hold Constructionline Gold and CHAS Accreditation
Company reg no: 10009734 Vat no: 309 8019 00

All quotes and subsequent works are subject to our terms and conditions which can be requested or found at www.green-scenery.co.uk