

Longton Parish Council

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1st April 2026

NEXT MEETING

Members of the Council are summoned to the **PARISH COUNCIL MEETING** to be held on
Tuesday the 7th April 2026 at **New Longton Village Hall** commencing at 7.30pm.


W V McEnnerney-Whittle – Clerk and RFO

A G E N D A

1. To receive apologies
2. To consider and approve the Minutes of the Meeting held on the 3rd March 2026 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public participation

Please note that no decisions can be lawfully made on any matter raised during this time.

5. To consider the following planning applications:

07/2026/00088/FUL – Erection of two dwellings and associated development to the rear of 42-46 Station Road New Longton PR4 4ZB with access from The Vinery.

6. To approve the following payments:

| | | |
|------------|--|---------|
| 13/02/2026 | LEYLAND GATES BKVC PLAQUE ERECTION NEW LONGTON | 582.00 |
| 13/02/2026 | VIKING DIRECT STATIONERY | 209.73 |
| 13/02/2026 | M RAINFORD LENGTHSMAN | 433.10 |
| 28/02/2026 | BANK CHARGES | 6.00 |
| 16/03/2026 | GLOBAL ENERGY SERVICES SPORTS CLUB RADIATORS CIL | 2016.00 |
| 16/03/2026 | M RAINFORD LENGTHSMAN | 676.47 |
| 16/03/2026 | BROXAP REPLACE FINAL 3 LITTER BINS | 1155.60 |
| 16/03/2026 | CPRE SUBSCRIPTION | 60.00 |
| 16/03/2026 | NEWGATE NURSERIES MATERILA LENGTHSMAN | 14.46 |
| 26/03/2026 | HMRC 4TH QTR | 1596.16 |
| 26/03/2026 | CLERKS SALARY 4TH QTR | 2027.78 |
| 31/03/2026 | BANK CHARGES | 7.00 |

7. To consider a funding request from Longton Carnival Committee as outlined on the attached documentation which includes a summary of their accounts to date. If agreed the purchases would be required to be in the name of the Parish Council and payments settled by invoices addressed to the Parish Council who can then reclaim Vat and who would then 'gift' the purchases to the applicant group.
8. To note that the next meeting is scheduled for the 12th May 2026

Longton Parish Council

Minutes of the **PARISH COUNCIL MEETING** held on
Tuesday the 3rd March 2026 at **Longton Library** commencing at 7.30pm.

Present: Cllrs Garside, Fox, Turner, Sumner, Molder, Welch, Porter, Alsop and Gooch

There were seven members of the public present

11/26 To receive apologies

Cllr Riley

12/26 To consider and approve the Minutes of the Meeting held on the 20th January 2026 (enclosed)

It was resolved that the minutes of the meeting held on the 20th January 2026 should be approved and signed by the Chairman as a true and accurate record.

13/26 To receive Declarations of Interest

Cllrs Molder and Garside declared personal and prejudicial interests in item 5 on the agenda since they lived in the immediate vicinity of the proposed development detailed in the amended planning application 07/2025/00498/FUL. They left the room and did not take part in the debate or voting on this matter

14/26 To adjourn the meeting for a period of public participation

The meeting was adjourned

Members of the public raised concerns with regard to planning application 07/2025/00498 covering increased traffic and congestion on Chapel Lane particularly at school opening and closing times, that 136 houses represented overdevelopment and that an alternative entrance/exit to the development should be created to overcome some of these issues.

One member of the public again raised concern at the closure of the short cut access between the Health Center and local shops.

The meeting was reconvened

15/26 To consider the following planning applications:

Application 07/2025/00498/FUL – This application is for 140 dwellings on land south of Chapel Lane Longton, originally dealt with minute 64/25 when it was resolved that support should be given to the comments of both LCC Highways in respect of all identified Highway issues and United Utilities in respect of all drainage issues raised.

Amended plans have now been submitted, reducing the number of dwellings to 136 as per details enclosed in response to comments regarding highways, drainage, noise etc.

It was resolved that this Council should make further representation as it had done previously (minute 64/25), indicating that it was unclear from the developers further response that the matters relating to highway and drainage issues had satisfactorily been addressed. It was further resolved that this Council acknowledge a number of resident comments as outlined briefly during public participation and ask SRBC planning dept to ensure that all relative public comments are given full and proper consideration.

16/26 To approve the following payments:

| | | | |
|------------|---|----|---------|
| 14/01/2026 | M F RAINFORD LENGTHSMAN | 58 | 126.00 |
| 14/01/2026 | JP MEDIA NEWSLETTER DELIVERY | 59 | 360.00 |
| 14/01/2026 | SLLC 1/3RD SUBSCRIPTION | 60 | 126.33 |
| 14/01/2026 | ADS LTD LIGHTING COSTS LONGTON CARNIVAL COMMITTEE | 61 | 5978.29 |
| 31/01/2026 | BANK CHARGES | 62 | 6.00 |

It was resolved that the payments listed above should be approved

17/26 To appoint Sandra Wiseman as the internal auditor for 2025/6 at a fee of £140.00 and approve the Terms of Reference and Suggested Testing Methodology the relative documents having already been circulated to members

It was resolved that Sandra Wisemen should be appointed as the Internal Auditor as outlined above and that the documentation referred to above should be approved.

18/26 To consider and approve the following documents which have already been circulated to members

- The Councils Risk Management Policy Statement 2026
- The Councils Risk Management Register 2026
- The Councils Asset Register 2026
- The Review of the Effectiveness of the Internal Audit and Internal Control 2026

It was resolved that the documentation referred to above should be approved

19/26 To consider and approve the Lengthsman's contract for a further period of 12 months for 16 hours per week at an hourly rate of £18.55 per hour representing an increase in the existing rate in line with inflation (CPI) currently 3%

It was resolved that the Lengthsman's contract should be renewed for a further period of 12 months at the rate indicated.

20/26 To consider the enclosed response received by Little Hoole Parish Council setting out the reason they have closed the access from Longton Health Centre to the shops and particularly the pharmacy and decide what action may now be appropriate.

It was resolved that this Council should write to the local MP explaining the actions taken by NHS Property Services in closing the short cut access from Longton Health Centre car park to the shops and particularly the pharmacy which had apparently been done due to the misuse of the Health Centre car park which was being used as a public car park to the detriment of Health Centre users.

This action has caused concern amongst some residents that the alternative PROW nearby is unsound and dangerous particularly for the infirm and disabled and also involves crossing a lay by in front of the Spar which is heavily congested with vehicular movements and thus in itself is also dangerous.

This Council seeks the support of the local MP to help get the short cut re-opened.

21/26 To consider the Local Government Reorganisation Consultation (see enclosed) – This is a public consultation however provision has been made for Town and Parish Councils to provide a response as an organisation if they so wish. Should this Council wish to do so it will be necessary for the Council to agree their recommendation for one of the proposals and respond to the consultation questions which are shown on the enclosed documentation which also provides links to the proposals themselves and the consultation questionnaire. Members are able to make personal responses irrespective as to whether this Council chooses to do so as a corporate entity.

It was unanimously the view of members present that option four of the proposals would be their preference and that this Council should complete the consultation indicating the same.

22/26 To note that the next meeting is scheduled for the 7th April 2026

It was noted that the next meeting is scheduled for the 7th April 2026

Longton Carnival funding request

From: Longton Carnival <Longtoncarnival@outlook.com>

Sent: Sun, 1 Mar, 2026 at 19:37

To: Longton Parish Council

Good evening Bill,

Thank you very much for sharing our AGM invitation with the Parish Councillors, it was lovely to see two of them in attendance last night.

We would like to put a funding request into the Parish Council please, for consideration of financial support towards our first Carnival, being held on the 16th of May 2026.

Our business case is included below, but we do not know if we are in time for this to be discussed at your next meeting or not? Please could you advise how we stand for timings of any possible funding requests.

Many thanks

Emma

Carnival Funding Request: Longton Carnival Royal Family, Mascot & Flower Show Trophies

Business Case for Parish Council Consideration

1. Introduction

The purpose of this business case is to formally request funding from the Parish Council for the upcoming Longton Carnival, scheduled for **16th May**. The event aims to foster community spirit, celebrate local heritage, and introduce the inaugural **Longton Carnival Royal Family** and mascot, enhancing the experience for residents and visitors alike. This year's Carnival will also include a **Flower and Produce Show**, with special classes for children. Trophies will be awarded across 20 classes to recognise local talent and encourage wider participation.

2. Project Overview

This year marks the introduction of the Longton Carnival Royal Family—a group of community ambassadors who will represent the spirit and values of Longton at the Carnival and future events. To support this initiative, we propose the purchase of velvet sashes, crowns, personalised satin sashes, and Royal Family robes. Additionally, we seek funding for a mascot costume, which will serve as a focal point for engagement and entertainment, particularly for children and families.

To further enhance community involvement, we also request funding for trophies for the Flower Show winners across 20 categories.

3. Itemised Funding Request

| Item | Description | Cost (£) |
|-------------|--------------------|-----------------|
|-------------|--------------------|-----------------|

| | | |
|---------------------------|---|---------------|
| Velvet Sashes | High-quality, durable sashes for Royal Family members, which will be passed onto the new Royal Family each year | 82.50 |
| Crowns | Traditional crowns for each Royal Family member, which will be passed onto the new Royal Family each year | 65.00 |
| Personalised Satin Sashes | Customised with names and titles for them to keep | 58.47 |
| Mascot Costume | Reusable costume to support annual participation | 173.00 |
| Royal Family Robes | Robes for official appearances and future events, which will be passed onto the new Royal Family each year | 200.00 |
| Flower Show Trophies | Approx. 20 trophies for 20 classes, which will be reused each year for all new winners | 400.00 |
| Total | | 978.97 |

4. Community Engagement

The Carnival will feature an annual **t-shirt design competition** for children, inviting young residents to submit creative designs. The winning entry will be showcased at the Carnival and incorporated into future events, providing ongoing opportunities for youth engagement.

The Royal Family and mascot will actively participate in these activities, strengthening community ties and encouraging wider involvement. The addition of the Flower Show trophies will further broaden participation by celebrating local gardening, creativity, and craftsmanship.

5. Sustainability

All requested items, aside from the satin sashes are intended for **reuse in subsequent Carnivals and community events**, ensuring maximum value and reducing future costs. The investment in durable and personalised pieces—along with reusable mascot attire and Flower Show trophies—will help establish lasting traditions in Longton, fostering pride and continuity across generations.

6. Conclusion

In summary, we respectfully request **£978.97** in funding, to support the Longton Carnival Royal Family, Mascot, and Flower Show trophy initiative. This investment will enrich the Carnival, support annual community engagement efforts, and ensure sustainable use of resources for years to come. We appreciate the Parish Council's consideration and look forward to your support in making the Carnival a treasured annual event.

Yours Faithfully

Emma Young
Chair of Longton Carnival committee
07960 897715

FINANCIAL REPORT FOR THE ANNUAL GENERAL MEETING OF THE LONGTON CARNIVAL COMMITTEE (LCC)

27 February 2026

1. Basis of preparation

This summary document has been produced by the LCC Treasurer, who has been in role since July 2025.

The financial year for the organisation runs from 1st April to 31st March.

As this meeting is the first AGM for the committee, having only been formed in February 2025, this document outlines all transactions that have taken place from incorporation until the 24 February 2026. This will provide full context on activity to date.

A statement of annual accounts will be compiled following the financial year end on 31st March 2026.

Appreciating that the information contained in this document is incomplete insofar as formal annual statements, and the LCC commitment to transparency to its stakeholders, copies of the financial year accounts will be made available on request to the Treasurer once prepared and approved.

Financial Summary

Total Income: £23,128.60

Total Expenditure: £12,612.05

Surplus and closing bank balance: £10,516.55

The closing bank balance is aligned with the income and expenditure noted.

2. Commentary

The initial meeting of the founder members of the LCC was held in February 2025. At this meeting donations of £44 were made, allowing the organisation to obtain a Small Lottery Licence and begin fundraising activities. By the end of March £436.07 had been raised through donations, raffles and other fundraising events, and public liability insurance purchased. At the end of March the net financial position was £436.07.

From setting the dates for the Winter Wonderland in late 2025 and the Longton Carnival in 2026, a significant amount of fundraising effort was undertaken by the team. Supported by local business and organisations, significant funds were raised over the following months leading to the success of the Winter Wonderland event. Taking into consideration some late payments due to be made, the financial position after all Winter Wonderland costs and revenues are accounted for is a surplus of £8,557.50 – a very impressive position in 12 months!

Costs and revenues are now being seen for the Longton Carnival event and are managed through a newly established purchasing process. Agreed at the last Core Committee meeting, this allows for structured purchasing but with greater empowerment for individuals and budget holders whilst providing accountability and transparency.

3. Other funds held

A petty cash float, managed on a standard imprest basis, is utilised with a current balance of £35.94. Following the Core Committee Meeting on 19 February 2026, the ongoing balance will be managed to £100 to facilitate smaller purchasing needs.

4. Regular costs

Regular costs related to running the committee are kept to a minimum. It has recently been agreed that we would enter into an agreement with a provider for a domain name and associated email addresses at a cost of £3.50 per month.

Public liability insurance with an indemnity cap of £10m is purchased annually and due for renewal in March. The 2025/6 premium was £660, and it is anticipated that this would be a similar value on renewal.

6. Trustee / Committee Approval

The trustees/committee members approve these accounts and confirm they represent a true and accurate record of the organisation's finances for the year ended [insert date].

Chair Name: _____

Signature: _____

Date: _____

Treasurer Name: _____

Signature: _____

Date: _____