

Longton Parish Council

7 Bilborough Meadow

Lea

Preston

PR2 1YY

Tel 01772 733829

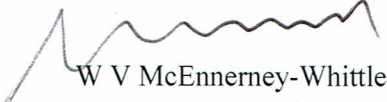
E-mail: clerk@longton-pc.gov.uk

25th August 2026

NEXT MEETING

Members of the Council are summoned to the **PARISH COUNCIL MEETING** to be held on

Tuesday the 1st September 2026 at **Longton Library** which will commence at 7.30pm.


W V McEnnerney-Whittle – Clerk and RFO

A G E N D A

1. To receive apologies
2. To consider and approve the Minutes of the Meeting held on the 23rd June 2026 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public participation

Please note that no decisions can be made lawfully on any matter raised during this time.

5. To consider the following planning applications:

07/2026/00585/PIP – Permission in Principle for 1no. detached dormer bungalow style dwelling @ 25 Sheephill Lane New Longton PR4 4ZN

07/2026/00564/PIP – Permission in Principle for erection of up to five dwellings on Land Adj to Stanfield House Gill Lane Longton PR4 4ST

6. To approve the following payments:

22/06/2026	W V MCWHITTLE SALARY 1ST QTR	14	2017.08
22/06/2026	PRINTING WORLD NEWSLETTER	15	599.00
22/06/2026	JPP MEDIA NEWSLETTER DELIVERY	16	504.00
22/06/2026	HMRC 1ST QTR	17	1584.18
22/06/2026	M RAINFORD LENGTHSMAN	18	983.15
22/06/2026	M RAINFORD LENGTHSMAN PLANT SUPPLIES	19	410.00
22/06/2026	VISION ICT WEB SITE HOSTING AND SUPPORT	20	276.00
30/06/2026	BANK CHARGES	21	7.00
27/07/2026	PFK LITTLEJOHN EXTERNAL AUDITORS FEE	22	378.00
27/07/2026	M RIANFORD LENGTHSMAN	23	1057.33
27/07/2026	CW BERRY LENGTHSMAN MATERIALS	24	11.22
31/07/2026	BANK CHARGES	25	7.00

7. To receive and note the attached External Auditors Report
8. To approve the enclosed Financial Statement as at 30th June 2026

9. To consider the enclosed quotation from Willow Landscapes Ltd relating to the enhancement of the footway between Liverpool Road and the Heath Centre in order to improve accessibility for the elderly and disabled following closure of the short cut access from behind the shops in Longton.

Background – SRBC Cllrs Smith and Buttery approached the Parish Council for potential funding from CIL funds to improve access to the Health Centre from Liverpool road following closure of the short cut from behind the shops. The original plan was to upgrade two paths which both led to the Health Centre from the same entrance point, both of which were of the same distance and install lighting columns along one of them. The Chairman and Clerk were invited to a meeting at the Civic Centre to discuss. The Chairman was not available however the Clerk attended after several discussions with the Chairman following receipt of quotations involving expenditure of at least £20K in total

The Chairman and Clerk considered the quotations and questioned why it was necessary to have two paths to the same location and put forward an alternative suggestion that only one path need be upgraded which would reduce the cost significantly. The proposals were presented at the meeting convened with SRBC, who accepted the rationale and decided to obtain a new quote which is enclosed. The new proposal will be to upgrade the right hand path and remove the left hand path which is in extremely poor condition and has no lighting. The results will reduce the cost to approx £10K

The Council are asked to approve a contribution of £6867.80 with SRBC contributing £3000.

10. To note that the next meeting is scheduled for the 20th October 2026

Longton Parish Council

Minutes of the **PARISH COUNCIL MEETING** held on
Tuesday the 23rd June 2026 at **New Longton Village Hall** which commenced at 7.30pm.

Present : Cllrs Alsop, Fox, Sumner, Welch, Turner, Garside, Riley, Porter and Molder

There were two members of the public present.

43/26 To receive apologies

Cllr Gooch

44/26 To consider and approve the Minutes of the Meeting held on the 12th May 2026 (enclosed)

It was resolved that the minutes of the meeting held on the 12th May 2026 should be approved and signed by the Chairman as a true and accurate record.

45/26 To receive Declarations of Interest

Cllr Fox declared a personal and prejudicial interest in item 8 on the agenda relating to a funding request received from Longton Carnival Committee in respect of their 2026 Winter Wonderland Event since she had predetermined her position on the matter prior to the meeting. Cllr Fox left the room and did not take part in the debate or voting on this matter.

46/26 To adjourn the meeting for a period of public participation

The meeting was adjourned

The members of the public present representing the Longton Carnival Committee gave a short presentation regarding the recent Longton Carnival Event which had been a highly successful event. They thanked the Council for their financial contribution to the event and stated that even more interest had been generated locally for next years planned repeat.

They went on to outline their further proposals for this year's Winter Wonderland Event, which is to take place on the 29th November 2026, which would be similar to last year but hopefully with the help of financial support from the Parish Council would include additional lighting, outdoor stalls and a second Christmas tree to be erected at the Golden Ball pub to further enhance the Christmas spirit in the village.

The meeting was reconvened

47/26 To consider the following planning applications:

07/2026/00410/HOH – Two storey front/side extension, single storey rear extension, dormers to front and rear following demolition of existing, together with a render and cladding finish @ 49 Franklands Longton PR4 5WD

It was resolved that no representation should be made to the above application.

48/26 To approve the following payments:

14/04/2026	TRUEFORM PART PYT BUS SHELTERS	1	22279.27
14/04/2026	GRANT LONGTON CARNIVAL	2	920.50
14/04/2026	M RAINFORF LENGTHSMAN	3	729.00
14/04/2026	VISION ICT DOMAIN RENEWAL	4	30.00
14/04/2026	APG LIGHTING FOR SPORTS AND SOCIIAL CLUB	5	1882.80
30/04/2026	BANK CHARGES	6	7.00

13/05/2026	RAINFORD LENGTHSMAN	7	834.75
13/05/2026	VISION ICT HOSTED EMAIL ACCOUNTS	8	288.00
13/05/2026	WISEMAN INTERNAL AUDIT	9	140.00
22/05/2026	TRUE FORM BUS SHELTER PROJECT	10	6603.28
22/05/2026	LCC ROOM HIRE	11	18.00
22/05/2026	ZURICH INSURANCE RENEWAL	12	575.60
31/05/2026	BANK CHARGES	13	7.00

It was resolved that the payments referred to above should be approved

- 49/26 To appoint a representative to the Hutton Grammar School Foundation Trust following the resignation of Cllr Gooch to that role.

It was resolved that Cllr Porter should be appointed as the representative for this Council to the Hutton Grammar School Foundation.

- 50/26 To consider the enclosed funding request from Longton Carnival Committee relating to the 2026 Longton Winter Wonderland Event.

It was resolved that the funding request should be approved as set out below in accordance with this Councils usual protocols:

1. 10 Lighting Column conversions to take modern illuminated Christmas displays at a cost of £270 per column total £1620 plus Vat

2. Installation and Removal at £95 per column total £570 plus Vat

3. Purchase 6 Illuminated Pole mount Displays £360 per pole mount total £2160 plus Vat

Total Cost £4350 plus Vat (Vat to be reclaimed by Longton Parish Council who will pay direct to suppliers for purchases and works as agreed above)

- 51/26 To appoint two members to function as final round judges for the 2026 Best Kept Garden Competition (Judging to take place during early August with presentation to winners etc being done at our October meeting)

It was resolved that Councillors Welch and Fox should once again be appointed as final round judges.

- 52/26 To exclude the public and press from the meeting under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be now transacted.

As all members of the public had left no resolution was required

- 53/26 To consider the applicants (details sent to members under separate cover) and appoint one applicant to the present casual vacancy on this Council.

It was resolved that Peter Sweeney be appointed to the casual vacant member position

- 54/26 To note that the next meeting is scheduled for the 1st September 2026

It was noted that the next meeting is scheduled for the 1st September 2026

Section 3 – External Auditor's Report and Certificate 2025/26

In respect of **Longton Parish Council – LA0131**

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2026; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor's limited assurance opinion 2025/26

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2025/26

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2026.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

17/07/2026

FINANCIAL STATEMENT 1ST APRIL 2026 TO 30TH JUNE 2026			
REVISED			
BUDGET	INCOME		
132820	Balance b/f 1st April 2026	132820.02	
20000	Precept	20000.00	
3000	Bank Interest	544.60	
11150	V A T Recovered	11149.77	
900	Trustee Admin Contribution		
462	New Longton Rovers FC	462.00	
	CIL	9277.14	
500	Advertising	400.00	
	Refund Sports and Social Club	246.62	
168832		174900.15	
	LESS EXPENDITURE		
200	Hire Hall	18.00	
1200	Subscriptions incl Web Site	500.00	
15000	Lengthsman	2546.90	
600	Insurance	575.60	
13500	Clerks salary	3193.51	
400	Mileage	98.80	
400	Postage Telephone & Stationery	13.17	
100	Donations incl Poppy Day		
600	Audit	140.00	
1800	Newsletter	1019.00	
80	Bank charges	21.00	
40	Chairman's Allowance		
400	Competitions Xmas & Garden		
	Vat reclaimable	5305.56	
1000	Ground Maintenance / Repairs	410.00	
350	Xmas Trees		
1200	National Insurance Employer	295.78	
920	Carnival Committee Grant	920.50	
24068	New Bus Shelters CIL	24068.79	
1569	Longton Sports and Social Club CIL	1569.00	
4350	Longton Carnival Committee Xmas Event		
67777	Total	40695.61	
101055	Balance in hand	134204.54	
	Bank Balances	109927.60	
		24276.94	
	Total	134204.54	
	LESS RESTRICTED FUNDS CIL	70943.34	
	UNRESTRICTED FUNDS	63261.20	

CONSTRUCTION OF BITMAC SURFACED AREA, LONGTON						
Item	Description	Unit	Qty	Rate	Total	Series Total
	PRELIMINARIES					
	Provide, maintain and remove messes and storage for the contractor, including site fencing, signage & general site set up/take down	item	1	£750.00	£750.00	£750.00
	TREE WORK					
	Cutting back of tree branches around existing Lighting Columns to expose lights	item	1	£190.00	£190.00	£190.00
	EDGINGS					
	Supply and Install Timber Edgings 150X25MM	M	60	£15.00	£900.00	£900.00
	PAVEMENTS					
	Remove Existing Bitmac Path and Dispose of Offsite	item	1		£1,435.00	
	remove subbase not required and dispose off site	item	1		£850.00	
	Reprofile Subbase in preparation for laying of new Base Course	Item	1		£252.00	
	Supply and lay AC 20mm close binder course 100/150 40mm thick (standard aggregate hard stone not required)	M2	48	£35.80	£1,718.40	
	Supply and lay AC 6mm close surface course 100/150 25mm thick (standard aggregate hard stone not required)	M2	48	£35.80	£1,718.40	£6,933.80
	Topsoil over existing path 150mm depth	m2	60	£16.00	£960.00	
	SIDE DRESSING/PLANTING					
	Side dress newly raised footpaths within grade 1 imported topsoil and seed upon completion	item	1	£240.00	£240.00	
	supply and plant mixed species 60/80cm bareroot @ 3.5/m2	m2	60	£10.50	£630.00	
	supply and plant dog rose hedging 100/120cm bareroot @ 3.5/linear M	M	8	£28.00	£224.00	£1,094.00
					TOTAL	£9,867.80