

Longton Parish Council

7 Bilsborough Meadow

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Preston

PR2 1YY

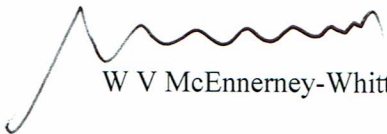
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7th July 2020

NEXT MEETING

Members of the Council are summoned to the **PARISH COUNCIL MEETING** to be held on Tuesday the 14th July 2020 by way of a Virtual Video Conference meeting commencing at 7.30pm.



W V McEnnerney-Whittle – Clerk and RFO

A G E N D A

1. To receive apologies and approve the reasons for absence where appropriate
2. To consider and approve the Minutes of the Meeting held on the 2nd June 2020 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public participation

A video link will be available to the public by request from the Clerk to the Parish Council so that they can observe the meeting and/or make representation during public participation.

5. To consider the list of the planning applications as set out below:

07/2020/00436/HOH – Proposed single storey ground floor extension and dormer extension to rear of dwelling @ 12 Knot Acre New Longton PR4 4JB

07/2020/00439/HOH – Single storey wrap around extension to south and western elevation and internal alteration to existing garage @ 9 Fieldings Close Longton PR4 5DG

07/2020/00446/HOH – Installation of garden shed to rear @ 125B Chapel Lane Longton PR4 5NA

07/2020/00468/HOH – Single storey rear extension and first floor alterations with roof lights @ 17 Stonefield Longton PR4 5HP

6. To approve the following payments:

Online	Vision ICT	50% upfront payment new web site	642.00
Online	Whitehill Direct	2 x New Notice Boards	1274.40
Online	P Heise	Lengthsman	455.68
Online	Len Slade	Internal Auditor	110.00
Online	Zurich Insurance	Renewal under LTA	537.43

7. To consider obtaining .gov addresses for all members so as to avoid any potential risks with personal data being stored on personal email creating access issues should there be a statutory need to search those email addresses for FOI or GDPR purposes. Cost £18 per email address per annum.
8. To receive an update and then consider whether any further action is required by this Council in respect of HGV's accessing New Longton as a short cut.
9. To note that the next meeting is scheduled for the 15th September 2020.

Longton Parish Council

Minutes of the **ANNUAL PARISH COUNCIL MEETING** held on Tuesday the 2nd June 2020 by way of a Virtual Video Conference meeting which commenced at 8.10pm

Present: Cllrs Gooch, Sumner, Welch, Turner, Riley, Alsop, Fox, Mather, Barnes, Artis, Coulton and Garside

There was one member of the public present.

27/20 To elect a Chairman for the following 12 months who will then sign the 'Acceptance of Office' form as soon as practicable

Cllr Gooch was elected Chairman for the following 12 months

28/20 To elect a Vice Chairman until the next APCM

Cllr Fox was elected Vice Chairman until the next APCM

29/20 To receive apologies and approve the reasons for absence where appropriate

None

30/20 To consider and approve the Minutes of the Meeting held on the 3rd March 2020 (enclosed)

It was resolved that the Minutes of the Meeting held on the 3rd March 2020 should be signed by the Chairman as a true and accurate record.

31/20 To receive Declarations of Interest

None

32/20 To adjourn the meeting for a period of public participation

The meeting was adjourned

The headteacher from All Saints C of E Primary School spoke in support of their application for funding for improved car parking facilities at the school.

The meeting was reconvened

33/20 To consider the list of the planning applications as set out below:

07/2020/00367/VAR – Erection of one 2 bedroomed dwelling (amended scheme to planning approval 07/2019/7464/FUL) @ 310 Chapel Lane New Longton PR4 4AB

07/2020/00402/CLD – Single storey extension to both side elevations and erection of detached garage @ The Sandpipers Marsh Lane Longton PR4 5LA

It was resolved that no representation should be made

34/20 To approve the following payments:

Online	Vision ICT	50% upfront payment new web site	642.00
Online	Whitehill Direct	2 x New Notice Boards	1274.40
Online	P Heise	Lengthsman	455.68
Online	Len Slade	Internal Auditor	110.00

Online	Zurich Insurance	Renewal under LTA	537.43
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It was resolved that the payments mentioned above should be approved

35/20 To receive and approve the enclosed Financial Statement as at 31st March 2020

It was resolved that the Financial Statement mentioned above should be approved

36/20 To consider and approve the Internal Auditors Report for the year ended 31st March 2020 (enclosed)

It was resolved that the Internal Auditors Report mentioned above should be approved

37/20 To approve and authorise the Chairman and RFO to sign Section 1 (Annual Governance Statement) and Section 2 (Accounting Statements) being part of the Annual Audit for the year ending 31st March 2020 (papers enclosed) as soon as practicable.

It was resolved that the Chairman and RFO to sign Section 1 (Annual Governance Statement) and Section 2 (Accounting Statements) being part of the Annual Audit for the year ending 31st March 2020 (papers enclosed) as soon as practicable.

38/20 To consider an application for funding from Longton Sports & Social Club (enclosed)

It was resolved that this Council could not agree to the grant request from the Sports and Social Club since it was generally felt that in the light of the current uncertainties with regard to the lockdown resulting from the Coronavirus pandemic it did not feel it appropriate to commit funds for capital expenditure at this time.

39/20 To set the licence fee for New Longton Rovers Junior FC for use of recreation ground behind New Longton Village Hall (last year £300)

It was resolved that the licence fee should be set at £315.00.

40/20 To consider whether this Council should contribute to the creation of a car park at New Longton All Saints C of E Primary School in the interests of road safety as outlined on the enclosed proposal.

It was resolved that this would contribute £13K to the proposed works to create a new car park in order to improve road safety around the school particularly at opening and closing times as outlined in the supporting letter enclosed with the agenda papers.

41/20 To consider the arrangements for the 2020 Best Kept Garden Competition, agree judging dates and appoint the judges as required – last year's arrangements are below.

Each member should provide details of their TWO chosen gardens (if appropriate) by the 19th July 2019 for entry into the final round of judging and that Cllrs Fox and Sumner should undertake the final judging and advise the Clerk of the winner, 2nd and 3rd in each of the two villages of Longton and New Longton by the 5th August 2018.

It was resolved that due to the present lockdown as a result of the coronavirus pandemic that this year's competition should be cancelled.

42/20 To note that the next meeting is scheduled for the 14th July 2020.

It was note that the next meeting is scheduled for the 14th July 2020

LONGTON VICTORY MEMORIAL RECREATION GROUND TRUSTEE

W V Mcennerney-Whittle *Clerk and RFO*
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7th July 2020

To: Members of the Trustee.

A virtual meeting of the Trustee will be held on the 14th July commencing at 7.30pm

AGENDA

1. Apologies for absence.
2. Minutes of the meeting held on the 2nd June 2020 (enclosed)
3. Matters arising
4. To consider a representation from the tennis club to reduce their fees by 50% for this year (correspondence enclosed)
5. Any Other Business

LONGTON VICTORY MEMORIAL RECREATION GROUND TRUSTEE

Minutes of the virtual meeting of the Trustee held on the 2nd June 2020 which commenced at 7.30pm.

Present: Cllrs Gooch, Turner, Barnes, Artis, Alsop, Fox, Welch, Coulton, Mather, Garside, Welch and Riley

1. Apologies for absence.

None

2. Minutes of the meeting held on the 5th November 2019 (enclosed)

The minutes of the above meeting were approved as a true and accurate record

3. Matters arising

It was noted that the Tennis Club had now buried their lighting cable as requested.

4. To receive the end of year accounts as at 31st March 2020 (enclosed)

The end of year accounts as detailed above were received and approved

5. To consider and set licence fees for 2020/21

The latest RPI stands at 1.5% - an increase on that basis which is generally how this has been done in the past would result in the following however a request has been made by the Sports and Social Club that due to their necessary closure during coronavirus pandemic that their fees should be waived for this year.

Sports and Social Club £2180 (last year £2150)

Tennis Club £1470 (last year £1450)

Football Club £315 (last year £300)

It was resolved that the licence fees should be set at the figures quoted above.

It was further resolved that the Trustee would waive part of the licence fee for the Sports and Social Club equivalent to the portion of time the club remained closed and was not receiving any income due to the lockdown resulting from the Coronavirus pandemic.

6. To consider the enclosed grant request from the Sports and Social Club

It was resolved that the Trustee could not agree to the grant request from the Sports and Social Club since it was generally felt that in the light of the current uncertainties with regard to the lockdown resulting from the Coronavirus pandemic it did not feel it appropriate to commit funds for capital expenditure at this time.

7. To consider a request from Longton Sports and Social Club that the Trustee write to the Club confirming that they have no objection to the opening of the bowling greens in accordance with Government and BCGBA Guidelines – see attached.

It was resolved that the Trustee write to the Club stating that they have no objections to the opening of the bowling greens in accordance with Government and BCGBA Guidelines

8. Any Other Business

None

Subject: Re: Longton Tennis Club licence fees 2020/ 2021

Dear Bill,

Regarding the request for licence fees below, Longton Tennis Club would like to propose a reduced fee for this year due to the impact of the Covid-19 pandemic.

Our members are not allowed to play team tennis as the leagues have been cancelled in accordance with LTA guidelines and hence we are not gathering regular players match fees. We took the decision to reduced our membership fees by 50% in order to hopefully persuade our members to renew their memberships and keep the club buoyant. We do not know if the Ladybirds Nursery will be able to provide their usual payments due to reduced income due to Covid-19. We therefore anticipate a significantly reduced income this year and are at risk of making a loss.

As you know from our accounts, we do not make much money each year and we have a significant issue with the condition of the Tarmac courts which are deteriorating and need resurfacing. The cost of resurfacing is approx £25k which exceeds our funds significantly. We are trying to find some sources of funding but this is proving difficult.

So bearing the above in mind, we propose that Longton Parish Council reduce their licence fee by 50%, ie to £735 for this year. This financial help would be very much appreciated by Longton Tennis Club and should allow us to keep our head above water and hopefully next year we should be back to normal.

I hope you will find this as a reasonable offer in light of the current circumstances.

Best regards,

1. When are your membership fees paid, what is the new 50% fee and how many members do you have - I am trying to establish the actual effect on your income. I assume that all membership fees will now have been received at the reduced rate.

A. Our memberships start on 1st April each year and usually finish at end July. The reduced rates are detailed on our website eg adult is now £25 vs £50, over 60s are £18 vs £35, Family is £50 vs £100 and juniors are £14 vs £27. Members tend to join over the first few months with the keener team players normally joining before the season starts at end April. To date we have surprisingly got a similar number of members to last year (approx 60) mainly due to quite a number of new members joining that would normally play indoors at South Ribble TC which is currently prohibited. We are currently about £1000 down in membership fees compared to last year.

2. What prompted the reduction in fees since I assume that this was done before lockdown?

A. The reduction was prompted by the Covid-19 / lockdown in March and was a committee decision. We then also heard that the Ribble and Fylde leagues were suspended.

3. Do you know at this stage when competitions are likely to resume since this will attract income by way of match fees.

A. Both the main summer leagues in Ribble and Fylde have now been cancelled completely, so no match fees will be coming in this year from all our 5 teams. There is a chance that the Autumn leagues may go ahead in September, but we won't know until much nearer the time. The Autumn leagues are just 3 smaller teams with fewer matches too.

4. Have you contacted the Ladybirds Nursery to establish what their current situation is?

A. I haven't contacted the Ladybirds because it could prompt them to consider reducing their payments. I know financially they are much better off than we are, so prefer to see how things pan out. I guess they will only know their situation once they return to normal operations, so still remains a risk for us.

5. Are you able to produce a cash flow forecast for this year?

A. I haven't got a cash flow forecast but can advise that in a typical year we usually clear about £1000 which we need in order to build up our current small reserve to hopefully contribute towards court resurfacing and any major repairs in future. In 2018 we only cleared £168 due to higher than typical maintenance costs. It is also worth mentioning that our current floodlights are now beyond their expected life and as such will probably need replacing before too long. This will be expensive as we will probably have to upgrade to LED lights and we will need to draw on all of our sink fund for this.

On Thursday, 4 June 2020, 20:13:02 BST, Longton Parish Council
<longtonparishcouncil@hotmail.co.uk> wrote: